

**CONCORD PUBLIC SCHOOLS**  
**CONCORD-CARLISLE REGIONAL SCHOOL DISTRICT**

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January 14, 2013

Dear Parents,

I am writing to update you on the improvements to school safety procedures that were discussed at the January 8 School Committee. We are committed to providing a safe and secure environment for our students and staff. We have met several times with Concord Police Chief Neal, Lieutenant Mulcahy, and School Resource Officer Scott Camilleri to review safety procedures and school building security. Deputy Superintendent John Flaherty and Facilities Manager Dave Anderson evaluated the building access systems at each Concord Public School building, and determined that access control systems utilizing proximity cards and video cameras at selected entrances need to be installed at Thoreau, Alcott, Peabody, Sanborn, and Ripley, (similar to Willard). These new cameras will be integrated to display at Police headquarters to improve the emergency response. The School Committee authorized the award of a contract with Signet Integration Solutions to install these security improvements.

Meanwhile, we will continue the practices of wearing staff identification badges, requesting that all visitors sign in at the school office and wear a visitor badge, and locking the remaining school doors during school hours. We will continue to coordinate with Officer Scott Camilleri to practice lockdown procedures at the elementary schools. At the Middle School, Officer Scott has introduced an improvement on the lockdown procedure to include the option of escaping and running to a safe location after following the lockdown procedure and assessing the threat. Principal Beattie and Officer Scott will be training staff and students on this new procedure and discussing it with parents.

School principals will continue to keep you informed of the security updates, and if you have any further questions please contact me at 978.202.1112 or your school principal.

Sincerely,

Diana F. Rigby, Superintendent